

SCHOOL DISTRICT OF RIB LAKE SUBSTITUTE AGREEMENT

The School District of Rib Lake recognizes that substitutes are valuable resources, who can contribute to student achievement and the school culture. School district substitutes shall be expected to abide by all district policies and procedures when performing substitute activities.

1. Substitutes are subject to background checks
2. Substitutes shall be under the direction of the building principal or his/her designee. When substitutes work directly with children, their activities will be under the supervision of the classroom teacher.
3. Substitutes will be restricted from access to information in student files and employee files.
4. Substitutes will be responsible for maintaining confidentiality regarding information seen or heard while working as a substitute.

Signature

Date

School Year

*Return to district office