

SCHOOL DISTRICT OF RIB LAKE BOARD OF EDUCATION MEETING MINUTES

Thursday, August 23, 2023

Rib Lake Boardroom

Board President Tlusty called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

Roll Call: Mohr, Glenzer, Grzanna, Scheller, Treffinger, Tlusty. Thums arrived at 6:55.

Glenzer made a motion to approve the minutes of the August 10, 2023 meeting minutes seconded by Scheller. Motion carried with a 6-0 voice vote.

Community

- a. Citizens Input - None
- b. Annual Meeting - Administrator Grubbs indicated that our annual meeting is on October 2, 2023 at 7 pm.
- c. Review of Correspondence - An email from Steve Borchardt thanking our grounds crew and the Board for upkeep on our outdoor trail and the grounds.

Students

- a. Policy Update (1st Reading): Board Policy 411 Equal Educational Opportunities, Rule 411 Student Discrimination Complaint Procedure, Exhibit 411 Public Notification of Student Non-Discrimination. Administrator Grubbs indicated that this is the first reading for Board Policy 411 Equal Educational Opportunities, Rule 411 Student Discrimination Complaint Procedure, Exhibit 411 Public Notification of Student Non-Discrimination.
- b. Student Handbook 23-24 Revision - RLSD Nondiscrimination Statement - Glenzer made a motion to update the staff and student handbooks to add the word race and/or color where it is missing and to have it on the bottom of the cover in each handbook, seconded by Grzanna. Motion carried with a 6-0 voice vote.

Staff

- a. New staff introductions - Administrator Grubbs introduced the new staff members that attended the meeting.
- b. Personal Contracts: Resignations/Hires - Scheller made a motion to approve the hire of Lynn Granberg MS Cross Country Coach, seconded by Treffinger. Motion carried with a 6-0 voice vote.
- c. Policy Update (1st Reading): Board Policy and Rule 511 Equal Opportunity Employment - Administrator Grubbs indicated that there were no changes to Board Policy and Rule 511 Equal Opportunity Employment.
- d. Staff Handbook Nondiscrimination Statement - Administrator Grubbs reported that we have to put the statement in the same location as the student handbooks.

Facilities and Finance

- a. Review Current Bills and Possible Approval for Payment of the Same - Mohr made a motion to pay August bills in the amount of \$28,985.05 seconded by Glenzer. Motion carried with a roll call vote Mohr, Glenzer, Grzanna, Scheller, Treffinger, Tlusty.
- b. Facilities Planning Update - Administrator Grubbs reported that the facilities survey will be printed and mailed the first week in September and an emailed version will be sent to staff and parents. Administrator Grubbs will also visit the Rib Lake Senior Center, complete an interview with K99 and the Star News, and the open house will be September 13th at 6 pm.
- c. HVAC Repairs at the High School and Elementary School
 - i. Updates on all HVAC Issues/projects - Administrator Grubbs reported AHU-2 and 3 have failing controllers, these have been replaced and are working properly. There was a pipe leak in the HS boiler room over Ice Age Days, Jeff Ziembo was able to get in the next day and repair the pipe. The RTU-3 at the HS was leaking, this has been repaired.
 - ii. Potential Projects - AHU-5 at the elementary school covers the district office, there is a leak in the coil system and half of the system is shut off, it would cost around \$2,000 to patch the leak. Administrator Grubbs is recommending we leave the system for now and plan to replace it with the referendum. AHU-1 controllers at the elementary school, which covers the library, are not working

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properly now that AHU-2 and 3 were upgraded. AHU-1 is now overloading the communication of the entire system and causing it to crash. The only fix is to replace the AHU-1 controller at a cost of \$12,020.00. Administrator Grubbs is recommending we replace the AHU-1 controller. RTU-3 at the high school covers the choir and science lab rooms. The compressor and two condenser fan motors are not working. Administrator Grubbs presented 4 options for RTU-3, his recommendation is to go with Option 3, replace both RTU-2 and 3 at the same time at a cost of \$34,000, but we will wait until Spring. Administrator Grubbs reported that the pipe above the gym entry off of the commons was leaking and severely rusted out. This was an original HVAC pipe that will require draining the system and replacing the pipe and adding shut off valves the cost for this project is \$6,600. Glenzer made a motion to approve leaving AHU-5 at the elementary school at this time, replace AHU-1 controller at a cost of \$12,020.00 and to leave RTU-3 at the high school until Spring, seconded by Mohr. Motion carried with a roll call vote Glenzer, Grzanna, Scheller, Treffinger, Tlusty, Thums, Mohr.

- d. Preliminary 2023-24 Budget Update - Administrator Grubbs reviewed the preliminary budget for the school year.
- e. Food Service Vehicle Purchase - Administrator Grubbs reported that after talking with multiple dealers and Chip, he is recommending we wait to purchase a vehicle. The 10 passenger vans have been discontinued. The current maintenance van will be moved to food service and the food service van will be moved to maintenance van.
- f. AEF Membership - Administrator Grubbs indicated that our membership for AEF is due, the cost is \$250 per year. Thums made a motion to approve the AEF membership renewal, seconded by Scheller. Motion carried with a roll call vote Grzanna, Scheller, Treffinger, Tlusty, Thums Mohr, Glenzer.

Reports

- a. District Administrators Report - Administrator Grubbs reported that the playground is installed, small changes are needed and the rubber bottom needs to be installed. The maintenance staff are ready for school to start, Jeanine Bartelt did a lot of painting around the buildings, there is a professional development day in August for staff and we will have a team work activity at Wood Lake.
- b. WASB Development Offerings - Administrator Grubbs reported that the Regional Meeting is October 3 and the State Education Convention is January 17-19 and we have 3 rooms booked.
- c. Civil Rights Compliance Audit - Administrator Grubbs reported that the auditor heard great things from our staff and students about our school. We are missing words in our non-discrimination statements and an ADA accessibility issue, we will update our policies and procedures.
- b. ELE/HS/MS - Principal Dallmann reported PreK orientation was well attended, parents and students toured the building, staff met with students for reading readiness, classrooms are all set ready for students, and thank you to the custodial staff for moving classrooms this summer. Principal Budimljia reported that staff completed the Data Retreat, New Teacher inservice was August 16 and 17, a wall was installed between the science rooms, and inservice is next week for all staff.
- c. Special Education - Principal Dallmann reported that he will be posting a part time aide position at the high school and CESA has hired a new OT.

Glenzer made a motion to adjourn at 7:30 p.m., seconded by Treffinger. Motion carried with a 7-0 voice vote.

Respectfully Submitted,



JoAnne Peterson
Recording Secretary



Jackie Mohr
Board Clerk