

GUIDELINES FOR ADMISSION OF TRANSFER STUDENTS FROM NON-PUBLIC SCHOOLS

Any student who enters or re-enters the School District of Rib Lake from a private school or home-based education program shall comply with the following procedures:

1. General

- a. Any student who has been in attendance in a non-public education program for a period of 90 days or more and wishes to enter or re-enter the Rib Lake School System may be required to take an examination to establish grade placement.
- b. The first day of classes for a re-entering student will be the beginning of a semester.
- c. The District reserves the right to determine grade placement of all students entering or re-entering the school system. Principals, with the assistance of guidance counselors, school psychologist, and/or other appropriate staff shall determine grade/subject placement of students.

2. Grades K-5

- a. Students entering grades K-5 will be placed on the recommendation of a placement team consisting of two or more of the following, as determined by the principal: principal, guidance counselor, teacher, psychologist, reading specialist.
- b. Placement will be made on data gathered by the placement team. This data may come from a variety of sources including testing, previous records, parental interviews and/or student interviews. Items for consideration are chronological age, present grade placement, records of standardized achievement testing indicating functional achievement level, social maturity and other relevant information. Placement will be made as soon as possible, not to exceed 15 school days. Final placement will be reviewed by the District Administrator.

3. Grades 6-12

- a. Students entering grades 6-12 will be placed on the recommendation of a placement team made up of two or more of the following, as determined by the principal: principal, guidance counselor, teacher (representative from each discipline), psychologist, reading specialist.
- b. Placement will be made on data gathered by the placement team. This data may come from a variety of sources including testing, previous school records, parental interviews and/or student interviews. Items for consideration are chronological age, present grade level, records of standardized achievement testing indicating functional achievement level, social maturity and approved credits verified by the placement committee, and other relevant information.
- c. Placement will be made as soon as possible, not to exceed 15 school days. Final placement will be reviewed by the District Administrator.
- d. In order to become eligible for class rank and academic scholarships, students must complete their junior/senior year enrolled at the Rib Lake High School.

APPROVED: November 8, 1990

REVISED: May 10, 2013