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SCHOOL DISTRICT OF RIB LAKE

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EDUCATIONAL PHILOSOPHY/MISSION

Mission Statement

The mission of the School District of Rib Lake is to provide the highest possible education for every student in a safe, nurturing environment. This will be accomplished by providing meaningful opportunities and experiences, with a competent staff, and with quality facilities and equipment, resulting in responsible, contributing citizens.

Philosophy

The District dedicates itself to giving the best education we know how to administer to all students who enter our doors.

Since the beginning of public education in our country, the school has related to the wants and needs of people -- their hopes and expectations, the ideas that give direction to their thoughts and actions, the values they cherish and the priorities assigned to these values, the ideas that hold promise for giving a sense of order, unity, and efficiency to what people do, and the cultural climate in which we develop young people.

By their very nature, our schools are oriented toward the future. They serve young people who look forward to rich, productive, satisfying lives. This is America's promise to its youth. These young people, whether they live in a village or on a farm, look forward to the time when they will have jobs, homes, families, places in community life that give them opportunity to serve their fellow citizens in some useful way, and recognition as individuals with true worth and dignity.

Schools serve not only individuals, but the totality of society. Our school is committed to serve all young people, including the gifted, the average, and the less academically talented. All are important; each has an inalienable right to do the best he/she is capable of doing. It is the responsibility of all people who plan and operate the educational program to support a program that will serve all students in ways adapted to their different capabilities and needs.

We try to keep abreast of technological advance, social problems, pressure tactics and demands. We must try to meet all of these cultural circumstances which are alive with challenges to schools. The powerful forces that generate change and lead to these cultural circumstances have true meaning only as they affect the lives of individuals, family groups of people, communities and the institutions that serve them.

We keep abreast of innovation, new approaches, new emphasis to develop rounded individuals able to take their place in life.

APPROVED IN PART: April 10, 1997

REVISED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

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SCHOOL DISTRICT LEGAL STATUS

The constitution of the State of Wisconsin is the legal basis for the Board of the School District of Rib Lake. State laws pertaining to education allow the community to establish schools and authorizes the citizens to elect representatives to govern them.

The official name of this School District is the "School District of Rib Lake". The District is organized under state law as a common school district. It includes the village of Rib Lake and the towns of Westboro, Rib Lake, Greenwood, and designated portions of Hill and Spirit.

Educational services of the District are organized as a program of instruction for grades early childhood through 12. The District shall be operated as a single system by the District Administrator, under the direction of the Board.

LEGAL REF.: Sections 115.01(3), (5) Wisconsin Statutes
120.01(2)
120.06(2), (3)
Wisconsin Constitution - Article X, Section 3

CROSS REF.: 131, Board Elections
150, School Board Powers and Duties

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

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SCHOOL BOARD ELECTIONS

Board members are elected at the regular spring election in accordance with state law.

The Board shall consist of seven members. Board member representation shall be apportioned as follows and elected according to the following rotation:

1999, 2002...

One member from the Village of Rib Lake
One member from the Towns of Spirit and Hill

2000, 2003...

One member from the Town of Westboro
One member from the Town of Rib Lake
One member elected at large

2001, 2004...

One member from the Town of Greenwood
One member elected at large

Elected board members take office on the 4th Monday in April. Before taking office, a Board member shall take and sign an oath of office administered by the Board Clerk.

LEGAL REF.: Sections 120.01(2) Wisconsin Statutes
120.06
120.17(10)

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

132

FILLING BOARD VACANCIES

In the event a vacancy occurs on the Board due to the death, resignation, removal from office of the incumbent, or other cause as outlined by state law, the vacancy shall be filled by appointment of the remaining members of the Board. Any person appointed to fill a Board vacancy in any of the seats representing a specific geographic area must be a resident of the specific geographic area of representation in which the vacancy occurs.

The District Administrator shall request letters of interest through a public notice of the vacancy that specifies a deadline for filing such letters.

Candidates for a vacancy on the Board shall be considered at an open meeting, unless there are exceptional reasons to consider the candidates in closed session. The Board may consider candidate(s) in a closed session only if the discussion involves financial, medical, social or personal histories or disciplinary data that, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of the candidate(s).

The candidate appointed to the vacancy shall, pending acceptance and filing the oath of office, be seated on the Board.

Appointed Board members shall hold office until a successor is elected and takes office in accordance with state law.

LEGAL REF.: Sections 17.03 Wisconsin Statutes
17.26
19.01
120.05(1)(d)
120.06(4)

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

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BOARD OFFICERS

The organizational meeting of the Board will be held at the first regular meeting following the spring elections for the purpose of selecting Board officers. The officers of the Board will be as follows:

President
Vice President
Clerk
Treasurer

Each officer of the Board shall serve a term of one year. Any Board officer may be elected to serve consecutive terms. Each Board officer shall perform his/her duties in accordance with state law and as designated by the Board.

President

The Board President shall:

1. Perform duties as outlined in state law.

Vice-President

The Board Vice-President shall perform the duties of the President if he/she is unable to perform his/her duties due to disability or absence.

Treasurer

The Board Treasurer shall:

1. Receive, hold in custody, and expend all funds as directed by the Board.
2. Furnish a bond as required by the Board.
3. Perform other duties as outlined in state law.

Clerk

The Board Clerk shall:

1. Keep records of all meetings.
2. Post all legal notices.
3. Prepare and sign all legal documents.
4. Perform other duties as outlined in state law.

LEGAL REF.: Sections 120.05 Wisconsin Statutes
 120.15
 120.16
 120.17

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

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LEGAL COUNSEL

The Board shall retain an attorney or law firm to advise the Board and administration and represent the School District on legal matters as needed.

The District Administrator shall have the authority to confer with the legal counsel for legal advice on such matters as he/she deems advisable in order to protect the interest of the School District or when directed to do so by official Board action. The District Administrator may authorize the principals to confer with the legal counsel.

LEGAL REF.: Sections 120.10(14) Wisconsin Statutes
 120.13(9m)
 120.15(2) - (4)

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

150

SCHOOL BOARD POWERS AND DUTIES

The Board shall perform the specific duties imposed upon it by state law. In addition, the Board may exercise the specific powers permitted by state law, and may do all things reasonable to promote the cause of education, including establishing, providing and improving District programs, functions and activities for the benefit of students

The Board shall establish the policies necessary for the administration of the School District, consulting with the administrator, if necessary. Only policies adopted by the Board at a legally-called Board meeting have force.

The Board shall select a District Administrator, who shall have the total responsibility for the administration of the School District. He/she shall be directly responsible to the Board. In cooperation with the Board, he/she shall revise plans and policies, keep the Board informed, and furnish leadership to the Board and the instructional staff. The Board shall complete a formal evaluation of the District Administrator's performance each year.

The Board shall examine and evaluate all school activities. The District Administrator shall provide information on activities at the Board's request. The Board shall give counsel and advice to the District Administrator as it deems necessary. The Board and District Administrator shall have as the basic criterion for evaluating any issue brought before the Board, its effect upon the educational welfare of the boys and girls of the District.

The Board shall strive to develop ways and means of serving the community and keeping parents, patrons, and taxpayers informed of the school programs and needs.

The Board shall, with the help of the District Administrator, determine the District's needs and provide the financial means to meet those needs.

LEGAL REF.: Sections 118.001 Wisconsin Statutes
120.10
120.12
120.13
Wisconsin Constitution - Article X, Section 3

CROSS REF.: 151, Board Policy Development
161, Board Member Authority
225, Administrator Evaluation
231, District Administrator (Job Description)

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

151.1

BOARD POLICY ADOPTION

Except as otherwise specifically provided, the adoption of Board policy shall follow this sequence which takes place at a minimum of two Board meetings:

1. Placement on the Board meeting agenda of any regular Board meeting and distribution of proposed new or revised policies as an item of information in the Board agenda packet.
2. Discussion after the first reading with opportunity offered to concerned groups or individuals to react to policy proposals.
3. Re-drafting, if so directed as a result of the first reading, placement on the next Board meeting agenda, and distribution as an item of information in the Board agenda packet.
4. Action taken by the Board after the second reading. Any policy adoption, revision or addition must be made by a majority of those present or quorum. Amendments to the policy at the action stage will not require repetition of the sequence, unless the Board so directs.

The formal adoption of policies shall be recorded in the minutes of the Board meeting. Only those written statements so adopted and so recorded shall be regarded as official Board policy. This does not require printing of the full policy text with the printed minutes.

Policies and revisions to policies shall be effective immediately upon adoption, unless a specific effective date is provided in the adoption resolution. The Board shall notify employees affected whenever revisions, additions or amendments are made to Board policy. If necessary, administrative regulations needed to implement the adopted policy will be drafted or revised to conform with Board action.

On matters of unusual urgency, the Board may waive the two reading requirement and take immediate action to adopt a revised or existing policy. When such immediate action is necessary, the District Administrator will inform concerned groups or individuals about the reasons for this emergency procedure.

APPROVED: November 9, 1995

REVISED: October 8, 1998

POLICY REVIEW PROCEDURE

The Rib Lake School District understands and supports the premise of a policy handbook and the need for the document to be reviewed and update. The following procedure will be used to review any existing policies:

1. Any board member may ask that a policy be reviewed;
2. The request can be made through the committee members, Board President, or District Administrator;
3. The request should include concerns or suggestions to existing policy and possible changes;
4. The Administrator will collect information pertaining to the policy and report back to the committee;
5. The Board will review the revisions (if any are suggested) at a board meeting with possible first reading;
6. Second reading to follow at the next board meeting.
7. Timeline for review of an existing policy shall be two months from when the request is made.

All revisions will be documented and added to the Rib Lake School District handbook.

First Reading: July 14, 2005

Approved: August 11, 2005

GOAL SETTING

District goal setting is an important duty of the Board. By setting goals, the Board exercises leadership and establishes a basic framework for administrative action.

The Board shall adopt annual goals for the District. Board members, administrators, teachers and support staff members and District citizens may be involved in the goal setting process. The District Administrator shall develop an action plan to facilitate the completion of the goals.

Goals will be monitored and adjusted, if necessary, throughout the year.

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

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EVALUATION OF SCHOOL BOARD OPERATIONAL PROCEDURES

The Board believes that evaluation is essential to the continual improvement and success of a school district. Therefore, the Board shall annually plan for and carry through an evaluation of its functioning as a board. This evaluation may be based on a broad realm of relationships and activities or may be focused on a particular activity or area.

The evaluation plan shall be developed by the Board President with assistance from the District Administrator. Such evaluation shall be carried out in conjunction with the annual evaluations of the District Administrator and District principals.

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

161

BOARD MEMBER AUTHORITY/RESPONSIBILITIES

All business of the Board shall be transacted at legally constituted Board meetings. No member shall have the power to act in the name of the Board outside of a legal Board meeting, except when empowered through Board appointment to carry out a special task.

No Board member, by virtue of his/her office, shall exercise any administrative responsibility with respect to the schools or, as an individual, command the services of any school employee.

Although responsibility for the operation of the schools is vested in the Board as a whole, not in its individual members, the capabilities of individual members will determine the effectiveness of the Board. Therefore, individual members are expected to:

- (1) Recognize that the basic function of the Board is "policy making" and not "administration" and accept responsibility for learning to discriminate intelligently between these two functions.
- (2) Become well informed concerning Board members duties, education issues and the proper functions of public schools.
- (3) Attend all properly noticed Board meetings, in so far as possible and refuse to participate in unofficial meetings at which all Board members do not have an opportunity to attend.
- (4) Make decisions only after all facts bearing on a question have been presented and discussed.
- (5) *Keep in mind the district's educational philosophy and goals when making decisions on the Board.*
- (6) *Respect the opinion of others and conform to the principle of majority rule once a decision is made and promote the implementation of that decision.*
- (7) *Refrain from making derogatory remarks toward persons based in whole or in part on race, color, national origin, religion, sex, handicap, disability, ancestry, creed, pregnancy, marital status, sexual orientation, physical, mental or learning disability handicap, or any other discriminatory factor.*
- (8) *Refrain from disclosing confidential information from executive sessions of the Board.*
- (9) *Recognize that only the Board President or other person(s) specifically designated by the Board policy may speak for the Board.*

(10) Refer all complaints to the appropriate staff and discuss them only at a regular meeting after failure of administrative solution.

CROSS REF.: 150, Board Powers and Duties
151, Board Policy Development

APPROVED: October 8, 1998

REVISED: September 12, 2002

SCHOOL DISTRICT OF RIB LAKE

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NEW BOARD MEMBER ORIENTATION

The Board and District Administrator shall make every effort to assist new Board members in becoming fully informed about the function, policies, procedures and concerns of the Board.

- a. New Board members shall be given available materials relating to Board member powers and duties.
- b. The District Administrator shall supply materials pertinent to meetings and explain their use.
- c. New Board members shall be invited to meet with the District Administrator and the Board President to discuss Board and administrative responsibilities.
- d. A copy of the Board's policy manual shall be given to each new Board member.
- e. New Board members shall be encouraged to attend in-service sessions for new Board members conducted by school board organizations.

LEGAL REF.: Section 120.13(32) Wisconsin Statutes

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

163

BOARD MEMBER DEVELOPMENT OPPORTUNITIES

The Board believes that in-service training for its members is vital in order for the Board to govern the School District in the most informed and prudent manner possible. Informed decision-making grows more important as school governance becomes increasingly complex.

In keeping with this position, the Board encourages Board members to attend appropriate school board conferences, conventions, seminars and workshops as approved by the Board and in line with established budgetary limitations. Board members shall report to the Board on in-service sessions they have attended and shall share information, materials and recommendations acquired by attending such sessions.

Annually, the Board shall select one of its members to represent the Board at the Wisconsin Association of School Board's (WASB) Delegate Assembly.

LEGAL REF.: Sections 120.10(4) Wisconsin Statutes
120.13(16)

CROSS REF.: 164, Board Member Compensation and Expenses

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

164

BOARD MEMBER COMPENSATION AND EXPENSES

Each Board member shall receive a salary for services as a Board member and be reimbursed from the District for expenses incurred in the performance of said duties as determined at the School District Annual Meeting.

LEGAL REF.: Sections 120.10(3), (4) Wisconsin Statutes
120.13(16), (32)

FIRST READING: November 12, 1998

APPROVED: December 10, 1998

SCHOOL DISTRICT OF RIB LAKE

165

CONFLICTS OF INTEREST

Individual members of the Board of Education shall follow the letter and spirit of the laws regarding conflicts of interest and recognize that conflicts of interest are to be avoided if the public's confidence in the School Board, and the School District's operations as a whole, is to be maintained. The intent of this policy is to preclude the possibility that a Board Member may be placed in a situation where his/her personal interests may affect his/her judgment on matters relating to District operations.

The following applies to School Board Members:

1. No School Board Member may be employed by the School District in any capacity other than in their School Board Member position.
2. No School Board Member shall participate in the making of a contract with the District, in either his/her private or official capacity, in which the Board Member or employee has a pecuniary interest, either direct or indirect, except to the extent specifically allowed by state law.
3. If a School Board Member has a pecuniary interest, either direct or indirect, in a matter before the Board, the Board Member shall abstain from discussion, consideration, action, or voting on the matter regardless of the monetary amount involved.
4. No School Board Member shall accept any gift or favors of any value that is intended to influence him/her in the discharge of his/her duties.
5. No School Board Member shall use confidential District information concerning the affairs of the School District for personal gain for him/herself or others.

The Board Clerk or designee shall present this policy to prospective Board candidates at the time the candidate requests paper for filing a declaration of candidacy for the School Board or expresses interest in being appointed to a vacancy on the Board.

LEGAL REF.: Sections 946.12 and 946.13, Wisconsin Statutes
Common-law Doctrine of Incompatibility of Offices

First Reading: September 6, 2012

Approved: October 11, 2012

SCHOOL DISTRICT OF RIB LAKE

171

REGULAR BOARD MEETINGS

The regular meeting of the Board shall be held on the second Thursday of each month at 7:00 p.m., but may be changed to meet the convenience of the Board members. The meetings will be held in the Rib Lake Elementary School Boardroom unless otherwise specified.

All meetings of the Board shall be open to the public, except those that by law may be closed. Public notice of Board meetings shall be given in accordance with state law and established procedures.

LEGAL REF.: Sections 19.84 Wisconsin Statutes
120.11

CROSS REF.: 171.1, Public Notification of Board Meetings
171.2, Agenda Preparation and Dissemination

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

171.1

PUBLIC NOTIFICATION OF BOARD MEETINGS

The Board recognizes that the public is entitled to the fullest and most complete information regarding the affairs of the Board as is compatible with the transaction of Board business. To this end, the Board shall provide public notice of all Board meetings, setting forth the time, date, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session, in accordance with state law requirements.

Notice of all Board meetings shall be provided to the Star News and to any other news media who have filed a written request for such notice.

In addition, the agenda shall be posted in the following locations:

Village Hall
Rib Lake High School
Rib Lake Middle School
Silver Creek Elementary School
Clearview Elementary School

In accordance with state law, public notice shall be given at least 24 hours in advance of the meeting. When, for good cause, 24 hours notice is impossible or impractical, shorter notice may be given, but not less than two hours notice may be given in advance of the meeting.

In the event that a matter arises that is not included on the already distributed Board meeting agenda, the noticed agenda shall be supplemented with the additional matter. Public notice of the supplemented agenda material shall be given at least two hours in advance of the meeting in the same manner as the original agenda notice, unless such notice is impracticable due to publication deadlines.

The Board shall not discuss or act upon any item of business not included in the public notice of a meeting. The Board may discuss matters raised by the public during the public participation portion of the meeting, provided such period of public comment was included on the meeting agenda notice.

LEGAL REF.: Sections 19.83 Wisconsin Statutes
19.84
120.11

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

171.2

AGENDA PREPARATION AND DISSEMINATION

The District Administrator, in consultation with the Board President, shall prepare all agendas for meetings of the Board.

Board members, administrative or other staff members, or District citizens may suggest items of business and should submit such items to the District Administrator well in advance of the meeting. The Board President and District Administrator may base decisions regarding inclusion of such items upon time restrictions and interests of the District.

Board members shall receive the agenda, together with supporting materials, a week prior to the meeting, so as to permit members to give items of business careful consideration. Supporting materials, except information that relates to closed sessions, shall be available to the public at the Board meeting.

The Board shall not discuss or act upon any item of business not included on the noticed agenda. The Board may discuss matters raised by the public during the public participation portion of the meeting, provided such period of public comment was included on the meeting agenda notice.

LEGAL REF.: Sections 19.83 Wisconsin Statutes
19.84
19.85

CROSS REF.: 171.2-Exhibit, Agenda Format
186, Public Participation at Board Meetings

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

171.2-Exhibit

AGENDA FORMAT

All meetings will follow the established order of business.

- I. Call to order
- II. Roll call of Board members
- III. Reading/approval of minutes of previous meeting(s)
- IV. Review/approval of current bills
- V. Unfinished Business
- VI. Reports
 - A. Citizens' input
- VII. Administrator's report and recommendations
- VIII. Principal/staff reports
- IX. Review of correspondence
- X. New business
- XI. Closed session, if any
- XII. Return to open session
- XIII. Adjournment

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

172

SPECIAL BOARD MEETINGS

A special meeting of the Board may be called by any member of the Board by written request to the Clerk, or in his/her absence, the President, who in turn will notify the other members in writing at least 24 hours prior to the meeting.

Special Board meetings may be held without prior notice if all members are present and consent, or if every member consents in writing even though he/she does not attend.

Public notice shall be given in accordance with state law and established procedures.

LEGAL REF.: Sections 19.84 Wisconsin Statutes
120.11(2)

CROSS REF.: 171.1, Public Notification of Board Meetings

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

173

CLOSED SESSIONS

The Board may meet in closed session only for those purposes specifically authorized by state law. The Board shall give public notice of all closed sessions in accordance with state law and Board policy.

No motion to hold a closed session or to adjourn an open session into a closed session may be adopted, unless the Board President announces to those present at the meeting the general nature of the business to be considered at the closed session and the specific exemption(s) under law by which the closed session is authorized. No other business may be taken up during that session.

The Board will not commence an open session, subsequently convene in a closed session, and then reconvene into an open session within a 12-hour period, unless public notice of the subsequent open session was given at the same time and in the same manner as the public notice of the initial meeting.

LEGAL REF.: Sections 19.84 Wisconsin Statutes
19.85

CROSS REF.: 171.1 Policy, Public Notification of Board Meetings

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

181

RULES OF ORDER

Except as otherwise provided by laws or regulations, or Board policy, meetings of the Board shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

182

QUORUM.

A majority of the Board constitutes a quorum. A quorum is necessary to conduct business. In the absence of a quorum, the only official action that the Board may take is to adjourn the meeting to another time and/or date.

LEGAL REF : Section 120.11(1) Wisconsin Statutes

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

183

VOTING

Voting at Board meetings will normally be by voice vote, unless a roll call vote is required by law or requested. Any Board member may request a roll call vote.

Board action requires a majority of votes cast, except as otherwise required by law.

Unless the statutes specifically provide otherwise, secret ballots may be taken only to elect Board officers.

LEGAL REF.: Section 19.88 Wisconsin Statutes

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

184

MINUTES

Minutes of meetings of the Board shall be prepared by the Board Clerk, or his/her representative. The minutes shall constitute the official record of proceedings of the Board and should include:

1. A record of all actions taken by the Board, including the vote thereon.
2. A record of all transactions, orders, procedures and motions in full.

Copies of the minutes shall be made available to all Board members prior to the meeting at which the minutes are to be approved. The official minutes shall become permanent records of the Board, be filed in the District office, and made available to interested citizens upon request.

Minutes of all meetings of the Board shall be published in accordance with state law. Minutes shall be published in the Star News.

LEGAL REF.: Sections 19.21 Wisconsin Statutes
19.88
120.11(4)

CROSS REF.: 822, Public Access to Records

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

185

BOARD COMMITTEES

The Board President, or the Board as a whole, may authorize standing committees. Special committees for the Board may be appointed by the Board President, but shall be dissolved after completion of their assignment. The Board President shall appoint committee members based on their indicated interest in serving.

All committees shall report their recommendations to the Board for any action.

Public notice of committee meetings shall be given in accordance with state law and established procedures.

LEGAL REF.: Section 19.84 Wisconsin Statutes

CROSS REF.: 171.1, Public Notification of Board Meetings

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

186

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board wishes to provide an avenue for any District citizen to express his/her interest in and concerns for the schools. Accordingly, the public is invited to attend any of the regular or special meetings of the Board.

Time will be set aside on the agenda of regular Board meetings for members of the audience to address the Board on agenda items or school-related issues.

In addition, individuals wishing to address the Board may contact the District Administrator and request to be placed on the meeting agenda, in accordance with Board policy.

LEGAL REF.: Section 19.83 Wisconsin Statutes

CROSS REF.: 171.2, Agenda Preparation and Dissemination

APPROVED: October 8, 1998

SCHOOL DISTRICT OF RIB LAKE

190

RECOGNITIONS FOR ACCOMPLISHMENT

The Board believes in the concept of recognition of students, staff, groups or individuals for outstanding achievements. The Board may recognize and commend such outstanding achievements as:

1. outstanding service to the community and school;
2. honors received for significant contributions;
3. leadership and services to the School District of Rib Lake and the community;
4. honors received for outstanding performances;
5. offices held and professional assignments completed in education-related activities;
6. recognition deemed appropriate by the Board.

Board members, administration, staff and/or public may make recommendations for recognition and commendation.

APPROVED: October 8, 1998

CHANGES APPROVED BY THE BOARD ON 12-15-10 APPEAR IN ITALICS.
All other content is from the resolution approved by the Board in April 2005.

School District of Rib Lake

191

School Forest Resolution

Introduction

The School District of Rib Lake is fortunate to own School Forest properties that provide unique environments which create learning opportunities for children and young adults and hold the potential of being an educational resource to the community at large. The School Forest properties are to be utilized to support the mission and philosophy of the School District of Rib Lake.

Authority and Responsibility

The development and management of the School Forest educational and physical aspect shall be under the direction of the Board of Education with input from students, staff, community, and expertise from local and state personnel. *Specific authority and responsibility is described in the sections of the resolution which appear below.*

Management

Management of the School Forest properties shall be conducted in a manner that represents good stewardship of the resources and being good neighbors to adjacent land owners. Management of the School Forest shall be guided by the principles of conservation and utilization of natural resources with some land area designated for natural succession and a significant area designated as managed forest. *The district administrator is responsible for routine decisions regarding management issues such as ordinary trail maintenance, sign replacement, etc. The district administrator is required to ask for board direction on all non-routine matters. The Board of Education authorizes a School Forest Committee to serve in an advisory capacity in all areas affected by this resolution. The administration is responsible for recruiting committee members. The committee shall elect its own chair. The committee will meet as needed. The administrative team will meet annually to review all aspects of school forest management.*

Revenue and Expenditures

Income received from sales of forest products, sales of any School Forest properties, money received for rental of School Forest, and other revenues shall be placed in a segregated account and used to support School Forest development expenses associated with School Forest use by students and staff, curriculum and staff development directly related to environmental education, conservation, and spring board activities that eminent from use of the School Forest. *The district administrator is responsible for routine decisions regarding district, non-grant expenditures under \$500 from the School Forest fund. The district administrator is required to ask for board direction on all matters which might be construed as major or which expend more than \$500. All decisions regarding logging, thinning, etc, as well as decisions regarding major expenditures are the responsibility of the Board of Education.*

Curriculum and Instruction

Appropriate curriculum shall incorporate School Forest related activities in the instructional courses and teachers are encourage to incorporate activities into their lesson planning to ensure effective use of these outstanding resources and outdoor learning environment provided.

Building principals and the appropriate classroom teachers, in consult as appropriate with the curriculum coordinator, are responsible for routine decisions regarding curriculum and instructional matters. Principals in consult with the curriculum coordinator and district administrator are responsible for staff development.

Grants

The securing of grants and donations to support the effective educational use of the School Forest shall be encouraged. *The district administrator in consultation with principals is authorized to make decisions regarding the pursuit of grants, unless such grants require unusual district expenditures and/or matches. In these cases the Board of Education will be asked to make the decision. The management of grants will be governed by the terms of the grants, and may involve engaging the services of a school forest coordinator for the term of that grant. Appointment of a school forest coordinator and any extension of the term of a school forest coordinator is the responsibility of the Board of Education.*

Approved: April 14, 2005

Amended: December 15, 2010