

# RIB LAKE SCHOOL DISTRICT

*Together For Children*

## **RLSD MISSION:**

The mission of the School District of Rib Lake is to provide the highest possible education for every student in a safe nurturing environment. This will be accomplished by providing meaningful opportunities and experiences, with a competent staff, and with quality facilities and equipment, resulting in responsible, contributing citizens.

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**Summer Newsletter 2013**

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## **Inside this Issue**

- 1** District Administrator's Message
- 2** School Start-Up Information  
Transportation/Attendance
- 3** Elementary Information
- 4** Middle School & High School Information
- 5** Athletics
- 6** National School Lunch & Breakfast Programs,  
Special Milk Program
- 13** Annual Notices
- 14** 2013-14 Calendar

School District of Rib Lake  
1236 Kennedy Street  
Rib Lake, WI 54470  
(715) 427-3222  
[www.riblake.k12.wi.us](http://www.riblake.k12.wi.us)

## **ADMINISTRATOR'S MESSAGE**

*Lori A. Manion*

Welcome to another year of education in the Rib Lake School District! The 2013-14 school year promises to bring many changes to the district based on expectations set by the state. We will continue to be very progressive and innovative in our approach to education while continuing to maintain a conservative financial position for all decisions that are made. The following information outlines some of the primary focus areas we will have as a district this year.

Common core state standards have been adopted by Wisconsin. They increase the rigor of our core subjects and demand that the other areas of technology, foods, art, PE, music, and tech ed support the standards as well. Students will not only be expected to 'know the content', but they will also be expected to 'apply the knowledge to practical problems'. They will need to be proficient at working in teams, problem solving and most importantly able to 'think', make mistakes, adjust and learn from their errors.

Students will be expected to leave our district "college and career ready." This means that our students should be able to transition successfully into college, technical school, military or directly into the work force.

The Smarter Balanced Assessment will soon replace the former WKCE tests students have taken in the past. These adaptive assessments will be given to students in 3<sup>rd</sup> – 8<sup>th</sup> grade. The term 'adaptive' means that the test literally

adapts to the student, getting harder if a question is answered correctly and easier if answered incorrectly. This means that we will be able to accurately measure what students know and don't know, and, more importantly, will show student growth from one year to another.

Finally, some of our teachers will begin piloting the new Educator Effectiveness program this year. This evaluation system allows individual teachers to grow as educators, pointing out areas of strengths and weaknesses so that we can continue to support those most influential to student learning, the teachers.

All of this will be done as we continue to challenge ourselves to customize the learning experience for each child. Student Learning Objectives will help target what each child needs so that individual potential can be realized.

A few other changes include a host of new, highly qualified staff members from K – 12<sup>th</sup> grade, the beginning of a 5 year grant that will provide an after school Community Learning Center for K-8<sup>th</sup> grade students and soon, a new look to our district website.

I encourage you to take note of the many important items in this newsletter. Please don't hesitate to contact the schools or district office if you have any questions.

Thank you for your involvement in your child's education and for your continued support of the Rib Lake School District.

*Together, we can continue to provide a great place for kids to grow and learn!!*

**School Starts**

**Tuesday, September 3rd**



**AUGUST OFFICE HOURS**

The High School and Middle School will be open from 8:00 a.m.-3:30 p.m., beginning Wednesday, August 14<sup>th</sup>. The Elementary School Office will open on Monday, August 19<sup>th</sup>, from 8:00 a.m.-3:30 p.m. These offices will not be open on Friday, August 23rd or August 30th. If you have any questions prior to the opening of these offices, please stop in or call the District Office. (715.427.3222)

**FOUR-YEAR-OLD KINDERGARTEN ORIENTATION**

Parents of children entering Four-Year-Old Kindergarten are invited to an orientation on Tuesday, August 20 2013, at 6:00 p.m. in the preschool classroom at Rib Lake Elementary School. This is an opportunity for parents and children to become familiar with their teacher, classroom, daily routine, and preschool curriculum. A child's early school experiences are critical to their success, and in working collaboratively with parents, we want to ensure a positive start for every child. We look forward to meeting you on August 20<sup>th</sup>!

**STUDENT WALKERS**

For safety reasons, elementary students that walk to school should use the marked crosswalk by the middle school. This crosswalk connects with the walking trail that leads to the elementary school. **NO STUDENT SHOULD WALK TO SCHOOL ALONG CTH D.**

**CLASS DUES**

Class dues will be \$15.00 per year for freshman, sophomores, juniors, and seniors. Class dues should be paid in the High School Office. Class dues are used to cover class activities, prom, and graduation expenses.

**NEW STUDENTS**

If your family has recently moved to the area and you have a student(s) you would like to enroll in the Rib Lake School District, please contact the appropriate school office prior to the start of school to ensure a smooth start for your student. Also, if you are a new parent and live in the Rib Lake School District, please contact Neva at 715.427.5446 to be placed on our school census. This will ensure your child is placed on our mailing lists for possible inclusion in upcoming age- related programs.

**STUDENT SUPPLY LISTS**

Recommended supply lists for students entering grades 4 year old and K-8<sup>th</sup> grade for the 2013-14 school years are available at Medford's Wal-Mart & Kmart, by contacting the middle school office, or by checking the school website.

**TRANSPORTATION**

Bus Stops for 2013-14 will be as follows:

Rib Lake

- 402 State Road
- Methodist Church
- Lakewood Credit Union
- Corner of Landall & Front
- Pebble Valley Driveway
- West Street
- Middle School

Westboro

- Westboro Library
- CTH D between 2<sup>nd</sup> & 3<sup>rd</sup> Street

Bus stop location information is available in all school offices. Pick-up and drop-off times for all routes will be consistent with 2012-13 times. For further details or any individual busing questions contact Bartelt Bus Service (715.748.2538)

**STUDENT SCHOOL ATTENDANCE**

One of the areas of concern that arises each year is student school attendance. The state and local attendance regulations that the school district is mandated to comply with are outlined in your student's handbook, and are discussed with students on the first day of school. We ask that parents or guardians contact the school when their student will be/has been absent. Parents are also encouraged to obtain verification for any appointments to professionals for their child. Please take the time to review this issue with your student since we are obligated by the state to enforce it. Students in grades K-12 may be excused from school by their parent for no more than 10 days each year and must have a medical/legal excuse for any days beyond this point.



The school feels family outings are very valuable educational opportunities. Anyone planning a family trip must complete a family trip form and return it to their child's building prior to the anticipated event. This will pre-excuse your child and request assignment make-up permission. Unless other arrangements have been made with

**VOLUNTEERS NEEDED!!**

We are always eager to accept volunteers to serve on library and athletic committees, as well as lend a hand in any of our school programs. Senior citizens can not only help our youth but take advantage of our unique STEP program offsetting a portion of their property tax. If interested, please call the district office at 715.427.3222 at your convenience

individual teachers, it is required that homework be completed before trip departure or at the latest, upon return to school.

## DRIVE FOR SCHOOL

During Ice Age Days on August 9-11, 2013, you will have the unique opportunity to test drive a new Ford vehicle and in the process earn donations for the Rib Lake Redmen Athletic Booster Club. As part of their Drive 4UR Community promotion, Ford will donate \$20.00 for any 18+ year-old driver from different households that test drive a new Ford. The new cars will be located at the corner of McComb and Fayette avenues in Rib Lake. Cars will be available from 5:00 - 8:00 pm on August 9th, 12:00 - 8:00 pm on August 10th, and 12:00 - 5:00 pm on August 11th. Proceeds will be used for school district athletic facility and equipment improvements.

## SUMMER SCHOOL

We hope that your child has had a positive experience in the district's 2013 Summer School Program. This year, there were some new programs/concepts implemented. At the completion of summer school a survey will be formulated to solicit your valuable feedback on this year's program. We appreciate you taking the time to let us know your thoughts to ensure a successful program for 2014.

## FOOD SERVICE UPDATES

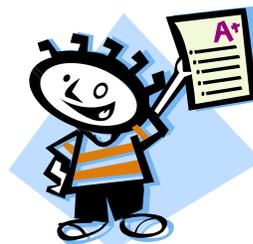
The school district will continue to use the automated breakfast/lunch procedures for 2013-14. Meal prices for 2013-14 will remain the same.

- ❖ *Elementary Breakfast \$1.15 & Lunch \$2.30*
- ❖ *Middle/High School Breakfast \$1.50 & Lunch \$2.55*
- ❖ *High School 2<sup>nd</sup> entrée (when available) \$.50*

Students eligible for free or reduced lunches during the 2012-13 school year may continue that status for 30 operating days, pending receipt and approval of updated forms from parents for the 2013-14 school year. Forms may be found in this newsletter. Spanish forms may be picked up at any of the school offices.

It is the policy of the district that all students shall have an opportunity to participate in the school lunch/breakfast program. However, those with negative balances of more than \$35.00 will be denied hot lunch access. Such individuals will be served an alternate cold lunch. The only exception would include cases of "extreme circumstances" which are appealed to the District Administrator.

Each family has been issued a "password" to allow access to account balances. Families new to the district will be mailed information regarding their account. If you need assistance with this process, please contact your respective school office.



## ELEMENTARY SCHOOL

Students should report to their assigned classrooms on the first day of school. Staff will be available for students needing assistance. There are several staffing changes occurring for the 2013-14 school year, not all of which are determined. Parents may obtain information regarding grade level teaching assignments on the school website or by calling 715.427.5818 after August 19<sup>th</sup>.

**Classes will begin every day at 8:20 a.m.** and dismissal times are as follows: 4 year old KG—3:00 p.m., grades K-2—3:05 p.m., and grades 3-5—3:10 p.m. Breakfast and lunch meals will be available to students beginning Tuesday, September 3<sup>rd</sup>. Breakfast is served from 7:55-8:20 a.m. daily.

**Student Handbooks:** Parents are asked to thoroughly review all information sent home with students on the first day of school. These items will include emergency forms (to be completed and returned), student handbooks, free/reduced lunch forms, accident insurance information, classroom rules, internet use consent forms, etc. Please take the time to review this information with your students.

## MIDDLE SCHOOL/HIGH SCHOOL

Students entering grades 6-12 should enter the gymnasium in their assigned building upon arrival to school on the first day of school. The school day for students in grades 6-12 runs from 8:10 a.m. to 3:20 p.m. Breakfast will be available daily from 7:50 – 8:05 a.m., starting September 3<sup>rd</sup>.

**Textbooks:** are available to students at no charge. However, if it is determined that a student damages/loses any district owned book during the time it is entrusted to the student, the student(s) family is responsible for the cost of damages incurred or the replacement cost of the book.

**Student Handbooks:** Parents are asked to thoroughly review all information sent home with students on the first day of school. These items will include emergency forms (to be completed and returned), student handbooks, free/reduced lunch forms, accident insurance information, etc. Please take the time to review this information with your student. Handbooks are also located on the website of each school.

**Middle School Music:** All 6<sup>th</sup> grade students must take part in Band or Choir (they may take both) to fulfill a music requirement. 7<sup>th</sup> & 8<sup>th</sup> grade students do not have this requirement. Your student will be scheduled in music classes per their choice. Any changes to a student's music schedule must be complete by the end of the first week of school. Changes require a note from the parent

stating the change and reason for it. The teacher and principal will also need to sign the change request before the office can make an official change of the schedule.

**RLHS Campus Painting Project:** You may have seen some of the painting currently going on at the ball fields, around the campus, and in the high

school building. Rib Lake High School received a donation of 40 gallons of paint from the True Value Company, earmarked for improving athletic facilities, improving the school campus, and for murals designed by students. Northwest Concentrated Employment Program provided the labor for the painting at no cost to the district. *A big thank you to Scott and Janet Schubert for all their assistance with writing the grant and coordination of the paint order.*

**Technology:** Rib Lake High School and Middle School have a school wide goal of increasing career and post-secondary readiness through the use of technology.

In order to help students meet these new technology goals, computers are available to both middle and high school students outside school hours. To stay abreast of technological changes in the district, be sure to read all information brought home by your child and/or visit the school district web page for updates.

**High School Schedule Changes:** Due to staffing changes, students did not receive their 2013-14 class schedules as in prior years. Students should receive their schedules in the mail approximately August 9<sup>th</sup>. With only 8 periods per day, it can be difficult to ensure each student is enrolled into their requested courses. Dates available to make schedule changes are:

Monday, August 19<sup>th</sup>, 8:00 – 3:00 pm  
 Tuesday, August 20<sup>th</sup>, 12:00 – 6:00 pm

Please note that these changes can only be made if class size allows and there is an educational reason for the change. Please contact Mr. Cardey if you have any concerns regarding your schedule.

**Graduation Standards Change:** New state mandates have created the need for school districts to review their graduation standards. At the July 2013 meeting, The Rib Lake Board of Education adopted new standards beginning with the Class of 2017, based on recommendations of a district graduation committee. The changes recommended by the committee were needed to bring Rib Lake High School in line with upcoming curriculum and assessment changes mandated by the State of Wisconsin, to promote college and career readiness requirements upon graduation from high school, and due to research which shows that students are lacking in Financial Literacy Skills. Below is a table of current graduation standards and those that will begin with the Class of 2017. Please feel free to call Mr. Cardey at 715.427.3220 if you have any questions, concerns, or additional input.

**SUBSTITUTES NEEDED!**

Applications now being accepted for substitutes in the following areas:

- Teachers
- Secretaries
- Aides
- Kitchen
- Custodial



**HIGH SCHOOL GRADUATION STANDARDS**

<u>Subject Area</u>	<u>Current</u>	<u>Class of 2017 and Beyond</u>
English	4.0	4.0
Mathematics	2.0	<b>3.0</b>
Science	2.0	<b>3.0</b>
Social Studies	3.0	3.0
Health Education	0.5	0.5
Career and Tech Ed	1.0	1.0
Fine Arts	1.0	1.0
Physical Education	2.0	2.0
Technology	<b>0.5</b>	----
Financial Literacy	----	<b>0.5</b>
Electives	8.0	8.0
<b>Total Credits</b>	<b>24.0</b>	<b>26.0</b>



**ATHLETICS**

**Concussion Pre-Testing:**

Concussion pre-testing will be available to all student athletes grades 7-12 again this year. Any new or current athlete who was not tested last year should contact their coach or an Athletic Director for more information. There is currently one testing session scheduled for Monday, August 5, 2013, at 2:00 pm. Additional testing sessions will be set up as needed.

**Athletic Season Passes:** Season passes\* for athletic events will be available beginning on Wednesday, August 14, 2013, in the high school office. The prices are as follows:

- Family Pass: \$40.00
- Adult Single Pass: \$20.00
- Student Pass: \$15.00
- Senior Citizen Pass

(60 and over) FREE  
\*School District of Rib Lake residents only.

**Grade 6-12 Athletics:** All athletes must have the following on file BEFORE they can practice:

1. A WAA physical or permission card. Call the

middle school office or Mr. Weiss (for high school students) to find out which one you need.

2. High School athletes must have a signed copy of the Rib Lake Athletic Code and the WAA Rules of Eligibility and a concussion form on file to practice. All athletes must sign the Athletic Code EACH YEAR. If you have questions, contact the Head Coach of your sport or Mr. Weiss at 715.427.3220.

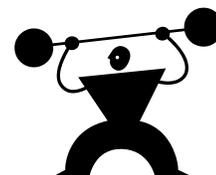
**Following is a list of starting dates for Rib Lake Athletics:**

- August 6<sup>th</sup> Football Equipment
- August 7<sup>th</sup> Football First Practice
- August 19<sup>th</sup> Volleyball & Cross Country First Practice
- August 26<sup>th</sup> Middle School Football, Volleyball, & Cross Country (First Practice)

Middle school students are allowed to participate in two fall sports (cross country and

football for boys, cross country and volleyball for girls) with parent and principal permission. The coaches will be responsible for making up an individual practice schedule for each dual sport athlete at the start of the season. If you have questions concerning this opportunity, please contact Rick Cardey at 715.427.3220.

**Rib Lake Fitness Center:** Come join the Rib Lake Fitness Center! Clean, contemporary



equipment, cardio/nautilus and free weights, knowledgeable staff, easy access, flexible hours, etc. The fee schedule is as follows:

- Resident/Staff Family \$90
- Resident/Staff Individual \$50
- Resident College Student \$25
- Senior Citizen, Individual \$40
- Senior Citizen, Family \$75
- Non-Resident, Individual \$100
- Non-Resident, Family \$180

\*Senior Citizen rates apply at age 60.

Memberships make great gifts! If interested, please contact Fitness Center Coordinator Jim Dobbs at 715.965.0933.

***Rib Lake School District Community Learning Center Opens!***

*“Our mission is to provide a safe before and after school environment to enhance and accelerate student academic growth AND support youth and family development.”*

**Program Components**

- Academic enhancement & remediation
- STEM: Science, Technology, Engineering and Math Activities
- Financial Literacy: Junior Achievement
- Foreign Language
- Arts: Music and Theater
- Literature Circles/Book Clubs
- Recreation & Wellness
- School Newspaper (Middle School)

**TRANSPORTATION AND SNACK PROVIDED!!**



*A BIG Thank You to Mrs. Woyak for all of her work in securing this grant for the Rib Lake School District!!!*

**Dates:** September 16<sup>th</sup>, 2013 – May 16<sup>th</sup> 2014  
Monday – Friday when school is in session

**Time:** Immediately after school until 5:30 pm

# SCHOOL DISTRICT OF RIB LAKE

1236 Kennedy St. P.O. Box 278 Rib Lake, WI 54470



TOGETHER  
FOR CHILDREN

**Board of Education**  
President: Jerry Blomberg  
Vice President: Scott Everson  
Clerk: Marlene Rymer  
Treasurer: Joan Magnuson

**Lori Manion**  
District Administrator  
715.427.3222  
715.427.3221 FAX

**Rick Cardey**  
Principal  
High School/ Middle School  
715.427.3220 • 715.427.5446  
715.427.5022 FAX

**Angela Woyak**  
Principal  
Elementary School  
Special Ed. Director  
715.427.5818

Dear Parent/Guardian:

Children need healthy meals to learn. The School District of Rib Lake offers healthy meals every school day. Breakfast costs \$1.15 (elementary) and \$1.50 (secondary); lunch costs \$2.30 (elementary) and \$2.55 (secondary). Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.30 for breakfast and \$0.40 for lunch. Below are answers to most frequently asked questions.

1. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Kris Lueck 1236 Kennedy Street, Rib Lake, 54470, 715.427.5818,
2. **WHO CAN GET FREE MEALS?** All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR) or W-2 Cash Benefits, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
3. **CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
4. **CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail Mrs. Angela Woyak 715.427.5818, [awoyak@riblake.k12.wi.us](mailto:awoyak@riblake.k12.wi.us) to see if they qualify.
5. **WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Eligibility Guidelines, shown on this application.
6. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter carefully and follow the instructions. Call the school at 715.427.5818 if you have questions.
7. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. **I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
9. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes and we may also ask you to send written proof.

10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Lori A. Manion, 715.427.3222, lmanion@riblake.k12.wi.us
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HIS/HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to his/her basic pay because of his/her deployment and it wasn't received before s/he was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call **Kris Lueck at 715.427.5818.**

Sincerely,

Lori A. Manion  
District Administrator  
School District of Rib Lake  
715.427.3222  
lmanion@riblake.k12.wi.us

**PUBLIC RELEASE**  
**NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS, SPECIAL MILK PROGRAM**

This is the public release that will be posted on the School District of Rib Lake website, district businesses and will be sent to all students of the School District of Rib Lake through the Summer Newsletter containing the start of the school year information sent on or before August 2, 2013.

**RELEASE STATEMENT**

The School District of Rib Lake today announced its policy for children unable to pay the full price of meals served under the National School Lunch Program and School Breakfast Program or milk for split-session students served under the Special Milk Program. Each school office and the district office has a copy of the policy, which may be reviewed by any interested party.

The following household size and income criteria will be used for determining eligibility. Children from families whose annual income is at or below the levels shown are eligible for free and reduced price meals, or free milk if a split-session student does not have access to the school lunch or breakfast service.

Family (Household) Size	FAMILY SIZE INCOME SCALE For Determining Eligibility for Free and Reduced Price Meals or Milk							
	ANNUAL INCOME LEVEL		MONTHLY INCOME LEVEL					
	Free	Reduced Price	Free	Reduced Price				
	<i>Must be at or below figure listed</i>	<i>Must be at or between figures listed</i>		<i>Must be at or below figure listed</i>	<i>Must be at or between figures listed</i>			
1	\$14,937	\$ 14,937.01	and	\$21,257	\$ 1,245	\$ 1,245.01	and	\$1,772
2	20,163	20,163.01	and	28,694	1,681	1,681.01	and	2,392
3	25,389	25,389.01	and	36,131	2,116	2,116.01	and	3,011
4	30,615	30,615.01	and	43,568	2,552	2,552.01	and	3,631
5	35,841	35,841.01	and	51,005	2,987	2,987.01	and	4,251
6	41,067	41,067.01	and	58,442	3,423	3,423.01	and	4,871
7	46,293	46,293.01	and	65,879	3,858	3,858.01	and	5,490
8	51,519	51,519.01	and	73,316	4,294	4,294.01	and	6,110
For each additional household member, add	+ 5,226	+ 5,226	and	+7,437	+ 436	+ 436	and	+ 620

Application forms are being sent to all homes with a notice to parents or guardians. To apply for free or reduced price meals or free milk, households must fill out the application and return it to the school (unless notified at the start of the school year that children are eligible through direct certification). Additional copies are available at the office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by agency or other program officials. Applications may be submitted at any time during the year. To obtain free or reduced price meals or free milk for children in a household where one or more household members receive FoodShare, FDPIR, or Wisconsin Works (W-2) cash benefits, list the household member and the FoodShare, FDPIR or W-2 case number, list the names of all school children, sign the application, and return it to the school office.

For the school officials to determine eligibility for free or reduced price meals or free milk of households not receiving FoodShare, FDPIR or W-2 cash benefits, the household must provide the following information requested on the application: names of all household members and the adult signing the application form must also list the last four digits of his or her Social Security Number or write "none" if they do not have a Social Security Number. Also, the income received by each household member must be provided by amount and source (wages, welfare, child support, etc.). Under the provisions of the free and reduced price meal and free milk policy, *Kris Lueck (715.427.5818)* will review applications and determine eligibility. If a parent or guardian is dissatisfied with the ruling of the official, he/she may wish to discuss the decision with the determining official on an informal basis. If the parent/guardian wishes to make a formal appeal, he/she may make a request either orally or in writing to: *Jerry Blomberg, President 715.922.0053, W2601 Hultman Lake Rd, Ogema, WI 54459.*

If a hearing is needed to appeal the decision, the policy contains an outline of the hearing procedure.

If a household member becomes unemployed or if the household size changes, the family should contact the school. Such changes may make the household eligible for reduced price meals or free meals or free milk if the household income falls at or below the levels shown above, and they may reapply at that time. Children formally placed in foster care are also eligible for free meal benefits. Foster children may be certified as eligible without a household application. Households with foster children and non-foster children may choose to include the foster child as a household member, as well as any personal income available to the foster child, on the same application that includes their non-foster children.

The information provided by the household on the application is confidential. Public Law 103-448 limits the release of student free and reduced price school meal eligibility status to persons directly connected with the administration and enforcement of federal or state educational programs. Consent of the parent/guardian is need for other purposes such as waiver of text book fees.

**The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or**

protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](#) (click the link for a listing of hotline numbers by State); found online at [http://www.fns.usda.gov/snap/contact\\_info/hotlines.htm](http://www.fns.usda.gov/snap/contact_info/hotlines.htm).

USDA is an equal opportunity provider and employer.

Any questions regarding the application should be directed to the determining official.

## INSTRUCTIONS FOR APPLYING

**Part 1:** All Household Members (**a household member is any child or adult living with you**): All applicants should complete this part. List the name of each household member, the name of the school each child attends, and the child's grade. If the child is a foster child, check the box for foster child. If a household member has no income, check the box for no income. All household members, including foster children, should be included here. If you need additional space, attach a separate piece of paper.

**IF ANYONE IN YOUR HOUSEHOLD RECEIVES BENEFITS FROM FOODSHARE, W-2 CASH BENEFITS, OR THE FOOD DISTRIBUTION PROGRAM ON INDIAN RESERVATIONS (FDPIR), FOLLOW THESE INSTRUCTIONS.**

**Part 2:** List the case number for one household member (adult or child) who receives FoodShare or W-2 Cash Benefits or FDPIR benefits.

**Part 3:** Skip this part.

**Part 4:** Skip this part.

**Part 5:** Sign the form. You do **not** need to provide the last four digits of your Social Security Number.

**Part 6:** This question is optional. You can choose whether or not to provide ethnic and racial data.

If you are applying for a child who is **homeless, a migrant or runaway**, follow these instructions.

**Part 2:** Skip this part.

**Part 3:** Check the appropriate category and call Mrs. Angela Woyak.

**Part 4:** Skip this part.

**Part 5:** Sign the form. You do **not** need to provide the last four digits of your Social Security Number.

**Part 6:** This question is optional. You can choose whether or not to provide ethnic and racial data.

If you are applying for *only* **foster child(ren)**, follow these instructions. You do **not** need to fill out a separate application for each foster child in your household. (If there are both foster children and non-foster children in your household, follow the instructions below for All Other Households).

**If all children in the household are marked as foster children in Part 1:**

**Part 2:** Skip this part.

**Part 3:** Skip this part.

**Part 4:** Skip this part.

**Part 5:** Sign the form. You do **not** need to provide the last four digits of your Social Security Number.

**Part 6:** This question is optional. You can choose whether or not to provide ethnic and racial data.

**ALL OTHER HOUSEHOLDS**, including WIC households and households with both foster children and non-foster children, follow these instructions:

**Part 2:** Skip this part.

**Part 3:** If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Mrs. Angela Woyak. If not, skip this part.

**Part 4:** Follow these instructions to report total household income from **this month or last month**.

- **Section 1—Name:** List all household members who have income.
- **Section 2—Gross Income and How Often It Was Received:** List the income for each household member. Check the box to tell us how often the person receives the income—weekly, every other week, twice a month, or monthly.
  - **Earnings from work:** List the **gross income**, not the take-home pay. Gross income is the amount earned *before* taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you. Net income should *only* be reported for self-owned business, farm, or rental income.
  - **Welfare, Child Support, Alimony:** List the amount each person receives, and check the box to tell us how often.
  - **Pensions, Retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits.** List the amount each person receives, and check the box to tell us how often they receive it.
  - **All Other Income:** List Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household and any other income received weekly, every other week, twice a month, monthly, quarterly, or annually. Do not include income from FoodShare, FDPIR, WIC, Federal education benefits and foster payments received by your family from the placing agency.
  - If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income.

**Part 5:** An adult household member must sign the form and list the last four digits of their Social Security Number (or write "none" if s/he doesn't have one). Writing "none" does **not** prevent your child(ren) from qualifying to receive free or reduced priced meals.

**Part 6:** This question is optional. You can choose whether or not to provide ethnic and racial data.

**FREE AND REDUCED PRICE SCHOOL MEALS FAMILY APPLICATION**

PART 1. ALL HOUSEHOLD MEMBERS				
Names of <u>all</u> people living in your household (First, Middle Initial, Last)	School the child attends, or indicate "NA" if household member is not in school	Grade	Check if a foster child (legal responsibility of welfare agency or court) If all children listed below are foster children, <b>skip to Part 5</b> to sign this form.	Check if NO income
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

**PART 2. BENEFITS**

If any member of your household receives **FoodShare, FDPIR or W-2 Cash Benefits**, provide the name and case number for the person who receives benefits and **skip to part 5**. If no one receives these benefits, go to Part 3.

NAME: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_

**PART 3. HOMELESS, MIGRANT, RUNAWAY STATUS**

If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Mrs. Angela Woyak at 715.427.5818.

HOMELESS  MIGRANT  RUNAWAY

**PART 4. TOTAL HOUSEHOLD GROSS INCOME** (before deductions). List all income on the same line as the person who receives it. Check the box for how often it is received. Record each income only once. If you provided a case number in Part 2, you do **not** need to provide income information.

1. NAME (List only household members with income)	2. GROSS INCOME AND HOW OFTEN IT WAS RECEIVED															
	Earnings from work before deductions.	Weekly	Every 2 Weeks	Twice Monthly	Monthly	Welfare, child support, alimony	Weekly	Every 2 Weeks	Twice Monthly	Monthly	Pensions, retirement, Social Security, SSI, VA benefits	Weekly	Every 2 Weeks	Twice Monthly	Monthly	All Other Income (indicate frequency, such as "weekly" "monthly" "quarterly" "annually")
<i>(Example) Jane Smith</i>	\$200	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$150	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$50 / <u>quarterly</u>
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ / _____
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ / _____
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ / _____
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ / _____
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ / _____

**PART 5. SIGNATURE AND LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER (ADULT MUST SIGN)**

An adult household member must sign the application. If **Part 4 is completed**, the adult signing the form also must list the last four digits of his or her **Social Security Number** or write "none" if you do not have a Social Security Number. (See Privacy Act Statement on the back of this page.)

I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal funds based on the information I give. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted.

Sign here: \_\_\_\_\_ Print name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Last four digits of Social Security Number (Write "None" if you do not have a Social Security Number): \* \* \* - \* \* - \_\_\_\_\_

**PART 6. CHILDREN'S ETHNIC AND RACIAL IDENTITIES (OPTIONAL)**

Choose one ethnicity:	Choose one or more (regardless of ethnicity):
<input type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> Asian <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Black or African American
<input type="checkbox"/> Not Hispanic/Latino	<input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or other Pacific Islander

**DO NOT FILL OUT THIS PART. THIS IS FOR SCHOOL USE ONLY.**

Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice A Month x 24, Monthly x 12  
 Total Income: \_\_\_\_\_ Per:  Week  Every 2 Weeks  Twice A Month  Month  Year Household size: \_\_\_\_\_  
 Categorical Eligibility: \_\_\_ Date Withdrawn: \_\_\_\_\_ Eligibility: Free \_\_\_ Reduced \_\_\_ Denied \_\_\_  
 Reason: \_\_\_\_\_  
 Determining Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Confirming Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Verifying Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

**Privacy Act Statement: This explains how we will use the information you give us.**

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a FoodShare, W-2 Cash Benefits or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Household size	Yearly	Monthly	Weekly
1	\$21,257	\$1,772	\$409
2	\$28,694	\$2,392	\$552
3	\$36,131	\$3,011	\$695
4	\$43,568	\$3,631	\$838
5	\$51,005	\$4,251	\$981
6	\$58,442	\$4,871	\$1,124
7	\$65,879	\$5,490	\$1,267
8	\$73,316	\$6,110	\$1,410
Each additional person:	\$7,437	\$620	\$144

**Non-discrimination Statement:** This explains what to do if you believe you have been treated unfairly. The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

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## ANNUAL NOTICES

The following notices are available to the public at the specified locations:	
ANNUAL NOTICES	LOCATION
Notice of Child Find Activity Record Confidentiality	Website
Pupil Records – Student Privacy (Military Opt Out)	Website and Handbooks
Pupil Non-Discrimination Notice	Student Handbooks and Website
Complaint Procedures	Student Handbooks and Website
Video Monitoring – Bus & Building	Student Handbooks and Website
Title I Progress	Student Handbooks and Website
Programs for English Language Learners	Student Handbooks and Website
Education of Homeless Children & Youth	Newsletters and Websites
Accommodating Students’ Religious Beliefs	Website
Pest Management Notification	Website
Human Growth & Development	Grade Level letters to parents
Asbestos Management Plan	Website
Student Attendance	Student Handbooks and Website
Student Locker Searches	Student Handbooks and Website
Youth Options	RLHS Website
Use/Possession of Two-Way Communication	Student Handbooks and Website
Elector Registration Information	Newsletter & Poster
Meningococcal Disease Information	Website

### NOTIFICATION OF ASBESTOS

The School District of Rib Lake completed a comprehensive inspection of district buildings to determine the presence of asbestos containing material and initiatives to eliminate and control the presence of asbestos have been implemented. Some amounts of asbestos conating material remain in district buildings. MacNeil Enviromental testing conducts a surveillance of all sites and the district receives updated reports.

An asbestos Management Plan is on file and available for inspection in the District Office. 1236 Kennedy St. Rib Lake, WI

### RELEASE OF STUDENT INFORMATION

According to the law, public institutions must provide directory information to individuals that request this information. Therefore, the Rib Lake District Board of Education has adopted a policy which enables individuals to secure directory information. This information includes student’s name, address, telephone listing, date and place of birth, participation in officially recognized activities and sports, dates of attendance, photographs, degrees and awards received and the name of school most recently attended by the student. **If you do not want part or all of this information made available, please put this in writing and submit to the school office no more than 14 days after students start school.**

### ANNUAL NOTICE OF SPEICAL EDUCATION REFERRAL AND EVALUATION PROCEDURES

Upon request, the School District of Rib Lake is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child’s parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Angela Woyak, Director of Special Education, at 715.427.3222, or by writing her at P.O. Box 278, Rib Lake, WI 54470.

### RIGHT TO REQUEST A SCHOOL & SCHOOL DISTRICT PERFORMANCE REPORT

Pursuant to section 115.38(2) of the Wisconsin State Statutes, the Rib Lake School Board hereby notifies the parents/guardians of students enrolled in the district of their right to request a school and school district performance report. Please contact the district office at 715.427.3222 if you wish to receive the most recent performance report. The School District of Rib Lake’s performance report is also available at <http://www.riblake.k12.wi.us/rlem/student-acheivement/achievements.html>

## SCHOOL DISTRICT OF RIB LAKE

### 2013-2014 SCHOOL CALENDAR

August	26	New Teacher In-service (new teachers only)	January	2	School Resumes
	28	<b>No School</b> - ½ Day In-Service, ½ Day Record Keeping		24	<b>12:30 pm Student Dismissal</b> – In-Service
	29	<b>No School</b> - ½ Day In-Service, ½ Day Record Keeping		27	<b>No School</b> - End of Semester – 1 Day of Record Keeping
	30				
September	2	<b>No School</b> – Labor Day	March	6	<b>No School</b> – ½ Day In-Service, P/T Conferences All Grades 1:00 pm – 6:00 pm
	3	First Day for Students			
October	10	<b>12:30 pm Student Dismissal</b> – In-Service		28	<b>No School</b> - End of Quarter 3- ½ Day In-Service, ½ Day Record Keeping
	11	<b>No School</b>			
November	1	<b>No School</b> - End of Quarter 1- ½ Day In-Service, ½ Day Record Keeping	April	17	<b>12:30 pm Student Dismissal</b> – In-Service
	7	<b>12:30 Dismissal</b> P/T Conf. All Grades 1:00 pm – 6:00 pm		18-21	Easter Vacation
	26	<b>12:30 pm Student Dismissal</b> – In-Service	May	23	Graduation
	27-29	<b>No School</b> – Thanksgiving Vacation		26	<b>No School</b> - Memorial Day
December	23	<b>No School</b> - Christmas Vacation	June	5	<b>12:30 Student Dismissal</b> – Last Day of School

Rib Lake School District  
 PO Box 278  
 1236 Kennedy Street  
 Rib Lake, WI 54470

